



LYCOMING COUNTY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

QUARTERLY MEETING MINUTES

JANUARY 13, 2026 0800

LYCOMING COUNTY DEPT. OF PUBLIC SAFETY
542 COUNTY FARM ROAD, SUITE 101
MONTROUSVILLE, PA 17754

I. CALL TO ORDER

0800 – Meeting was called to order by Vice-Chair John Beauge, as Chair Irv Temple could not be in attendance.

II. ROLL CALL

Members in Attendance: John Beauge, Tom Mears, Jeremy Reese, Chris Smith, Kenny Smith, Wendy Walter, Chuck Whitford, Commissioner Marc Sortman

Guests in Attendance: Bob Brown, Matt Clements, Kelsey Green, Tracey Harer, Kohl Knopp, Dean Miller, Chuck O'Brien, Dustin Williams, Todd Winder

III. APPROVAL OF MINUTES – OCTOBER 14, 2025

Approved as Read by Vice-Chair John Beauge.

IV. PUBLIC & GUEST COMMENTS

None heard. Commissioner Sortman provided comment on the recent positional changes in the Department of Public Safety's leadership and plans for the department's future.

V. OLD BUSINESS

A. Legislation – PEMA

Matt Clements from PEMA in attendance. He reported information regarding the recent approval of the HMEP grant and that PEMA Grants will be providing training in the future.

B. Lithium Ion Battery Emergency Response Class Reminder

- i. Date: February 7, 2026, 8:00 am – 4:00 pm
 - ii. Location: Pennsylvania College of Technology – Penn's Inn, CC 215
 - iii. Currently Registered: 24 (as of 12/31/2025), can accommodate up to 120
- Chris Smith reminded the group of the class and current registration numbers.

C. Committees

- i. Technical – Dave Bjorkman – **Not Present, No Report**
- ii. Site ID – Melisa Ulmer – **Not Present, No Report**
- iii. Public Ed/Info – *Vacant, No Report*
John Beauge highlighted the importance of getting members of the media to join LEPC.
- iv. Training/Exercise – Samuel Miller – **Not Present**
Chris Smith stated the only item of note was the Li Ion class.
- v. Foam Task Force – Joe Hopple – **Not Present, No Report**



LYCOMING COUNTY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

- vi. Health/Medical/Decon – Jeremy Reese
Jeremy Reese provided information on an upcoming Decon class, with more information to follow.

VI. NEW BUSINESS

A. 4th Quarter 2025 Plans – Status

Per Irv Temple, 5 plans are in Status review.

B. 1st Quarter 2026 Plans – Approval

Per Irv Temple, 17 plans are in Approval review.

C. Tier II/SARA Planning Fees Report

Per Irv Temple, 2 facilities are still due from the October 2025 meeting notes. Irv and Chris will investigate and determine the appropriate course of action.

D. 2026 LEPC Elections

- i. Chair – Irv Temple, Re-elected
- ii. Vice-Chair – John Beauge, Re-elected
- iii. Secretary/Treasurer – Chris Smith, Elected
- iv. *Public Information Officer (PIO) (Appointed)*

Tom Mears Motioned to Keep the existing leadership, with the amendment of Chris Smith as Secretary/Treasurer, replacing Stacey Folk. Seconded by Kenny Smith. All voted in favor. Approved.

E. LEPC Membership Housekeeping

i. Membership Applications:

Robert Brown, Lycoming County ACS Team
Scott Jennings, Arxada Site Director
Kohl Knopp, Arxada EHS Manager
Dean Miller, Nippenose Valley Fire Chief
Charles O'Brien, Lewis Township EMC
Dustin Williams, Interim DPS Director
Todd Winder, Clinton Township Fire Chief
**Tracey Harer, Williamsport Fire Chief*

All new applicants' names read and voted on as one. All Approved.

**Tracey Harer's application received at the meeting.*

ii. Membership Termination:

Jeffrey Hutchins

Jeffrey Hutchins' resignation letter read aloud by Chris Smith. Motion to Approve by Kenny Smith. Seconded by Tom Mears. All voted in favor. Approved.

John Beauge directed Chris Smith to review the current LEPC membership list to identify individuals who have not attended meetings and confirm their interest to remain on LEPC.



LYCOMING COUNTY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

F. Hazmat Quotes / Invoices

- i. *Eagle Invoice: \$9,915.20 (Eureka incident)*
- ii. *The hazmat guys Quote: \$5,995.00 (Li Ion Class)*
- iii. *Penn College Venue and Food Contract: \$2,525.10 (Li Ion Class)*
These quotes were carryovers from the October 2025 LEPC meeting with little information. Reapproved. Chris Smith will ensure they were properly processed.
- iv. *Tool Kits for the IMU-630:*
Kobalt 228-Piece Household Tool Set with Folding Case (\$165)
Kobalt 170-Piece Standard and Metric Mechanics Tools Set (\$120)
Chris Smith reread the request for these kits due to price changes since their last reading to confirm LEPC still supported the expenditure. Motion to approve by Kenny Smith. Seconded by Wendy Walter. All voted in favor. Reapproved. Chris Smith will work with the IMU team to secure these items for their vehicles.
- v. *Hazmat Materials: 3 Quotes for Comparison (Foam Disposal)*
DPS is shifting the focus of collection and disposal for the foam and will revisit this item in a later meeting when new quotes are received.

G. Sun Gazette Annual Meeting Notification

- i. *Confirm future dates:*
April 14, July 14, October 13, 2026, January 12, 2027
Time for all meetings: 0800
- ii. *Sun Gazette Quote(s):*
One Column \$33.99 Selected by John Beauge
Two Columns \$31.90

Single column option Motioned by Kenny Smith. Seconded by Bob Brown. All voted in favor. Approved. The approved dates were provided to Sun-Gazette for publishing in January 18th issue.

VII. FOR THE GOOD OF THE ORDER

Nothing heard. John Beauge discussed the future implementation of a virtual component for presenters unable to physically attend the meeting. Chris Smith will look into this capability for future meetings in the EOC.

VIII. NEXT MEETING – APRIL 14, 2026, AT 0800

Date updated. Meetings are held the second Tuesday of the first month of each quarter.

IX. ADJOURNMENT

Meeting was adjourned by John Beauge.